



BOARD of EDUCATION  
October 14<sup>th</sup>, 2019, Regular Meeting  
17 South Wood Street, Council Grove, Kansas  
6:30 p.m.  
**AGENDA - Amended**

Call to Order  
Introductions  
Consent Agenda

Patron Forum: The board appreciates patrons taking time to talk to us about our policies and procedures. We set aside this time every meeting to hear from the public. Your comments should be directed towards board policies or the procedures our administrators establish to carry out those policies. This is not an appropriate time or place for patrons to make comments of a personal nature about any district employee or student, or to try and sell a product or service. Persons interested in doing business with the district need to make an appointment with the appropriate administrator. Persons making comments which violate the privacy right of district employees will be asked to terminate their remarks. If a patron or parent has a concern with one or more employees the board will refer that person to the appropriate administrator or the superintendent. If the board refers your concern to an administrator for investigation the board will follow-up at a future meeting and you can expect the superintendent or another district employee to make arrangements to meet with you at the appropriate time. Thanks again for taking your time to discuss district business with the board.

Spotlight on Education: Bus Drivers

Reports: Administrators send their monthly reports via email. Any further additions will be reported at this time.

Information Item:

- A. KESA Year 4 Accreditation
- B. USD 417 eWalkthrough Tool
- C. USD 417 District Goals

Action Items:

- A. FFA Trip Request – National Convention
- B. Secure Entry Contract

Discussion Items:

- A. COPS Grant
- B. Possible New Pathways at CGHS
- C. Club and Organizational Trips
- D. KASB Annual Conference
- E. Football Field & Track Project

Executive Session – Student Info  
Executive Session – Superintendent Evaluation

Adjournment

Next Regular BOE Meeting – November 11<sup>th</sup>, 2019

*USD 417 employees, parents, and patrons, through their cooperative efforts, assure district students of the knowledge, skills, and attitudes necessary to develop into lifelong learners who respect themselves and others, contribute to their communities, and succeed in a changing world.*

## Sample Motions for Executive Session

Mr. President, I move we go into executive session to [fill in subject(s)] pursuant to [fill in justification], and the open meeting will resume in the board room at [fill in time].

<b>SUBJECTS TO BE DISCUSSED</b> <b>(Provide a brief description of what subject will be discussed while still protecting important privacy interest)</b>	<b>JUSTIFICATION</b>
<b>Example:</b> discuss an individual employee's performance	non-elected personnel exception under KOMA
<b>Example 1:</b> discuss confidential student information <b>Example 2:</b> hold a student discipline appeal hearing	the exception relating to actions adversely or favorably affecting a student under KOMA
<b>Example:</b> discuss coding mechanisms Powerschool uses to secure student data with Powerschool representatives	the exception for data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships under KOMA
<b>Example:</b> discuss potential litigation with our legal counsel	the exception for matters which would be deemed privileged in the attorney-client relationship under KOMA
<b>Example:</b> discuss the latest proposal for increasing the base pay rate from the teachers	the exception for employer-employee negotiations under KOMA
<b>Example:</b> discuss potential properties for a new middle school site	the exception for preliminary discussion of the acquisition of real property under KOMA
<b>Example 1:</b> discuss the high school crisis plan <b>Example 2:</b> discuss the exact placement of security cameras and alarms throughout the buildings	the exception under KOMA for school security matters to ensure the security of the school, its buildings and/or its systems is not jeopardized



October 14<sup>th</sup>, 2019

## Consent Agenda

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- A. Approval of Agenda
- B. Approve Minutes of Previous Meeting(s)
- C. Financial Report/Pay Bills
- D. Donations and Gifts
- E. Personnel
  - a. Employment
    - i. Kim Coover – HOSA Sponsor
  - b. Resignation
    - i. Bonnie Birzer – CGHS Assistant Track Coach
- F. Approval of Proposed Revision Removing Restrictive Language from Section VI of Coaches Handbook – Postseason Celebrations
- G. Approval of Updated Long-Range Plan

Motion\_\_\_\_\_ Second\_\_\_\_\_ Action\_\_\_\_\_

USD 417 Board of Education  
Regular Meeting  
September 9<sup>th</sup>, 2019, at 5:20 p.m.  
156 Breezy Shores Circle

MEMBERS

PRESENT Terry Powell, Marty White, Deidre Knight, Scott Bankes, Marie Blythe, and Linda Pretzer

MEMBERS NOT

PRESENT TinaRae Scott

OTHERS

PRESENT Kelly McDiffett, Marcus Hernandez, Aron Dody, Angela Harris, Jay Doornbos, Kelcy Bremer, Adam Dirks, Mary Kay Myers, Dr. Britton Hart, Dr. Brian Jordan, and Bryce Johnson

Terry Powell called the meeting to order at 5:25 p.m.

CONSENT

AGENDA Marty White (Deidre Knight) moved to approve the agenda and consent agenda as amended. Motion passed 6-0.

REPORTS Aron Dody informed the Board of upcoming events they might like to attend. Aron Dody shared results from the Kansas Communities that Care Student Survey.

DISCUSSION ITEMS

Aron Dody and Jay Doornbos proposed a change to the Coaches Handbook that would allow junior high and high school teams to host post-season celebrations together.

Aron Dody presented a bid from Manko for window and door replacements in the CGJSHS band room. Scott Bankes (Marie Blythe) moved to accept the bid from Manko as presented. Motion passed 6-0.

Aron Dody and Bryce Johnson discussed the practice of prohibiting the use of the rear seats on school buses for safety concerns. The Board reached a consensus that rear seats could be used, but that the rest of the seats should be filled beforehand.

ACTION ITEMS

Marty White (Linda Pretzer) moved to approve the FBLA trip to the National Fall Leadership Conference in Denver, Colorado, from November 14<sup>th</sup> through 17<sup>th</sup>, with district transportation provided if necessary. Motion passed 6-0.

Deidre Knight (Scott Bankes) moved to accept the bid from Adam's Lumber & Home Store for the construction of a new district storage building at Legion Stadium. Motion passed 6-0.

EXECUTIVE SESSION

No executive session was held.

Terry Powell adjourned the meeting at 6:05 p.m.

APPROVED: \_\_\_\_\_

\_\_\_\_\_  
Bryce Johnson, Clerk

\_\_\_\_\_  
Terry Powell, President, BOE

USD 417  
INVESTMENTS/CASH BALANCES

9/30/2019

**ASSETS-CASH**

Farmers & Drovers Checking 18	\$1,245,844.85
F & D CD	\$50,000.00
F & D CD	\$50,000.00
F & D CD	\$51,462.32
F & D CD	\$100,000.00
F & D CD	\$100,000.00
F & D CD	\$100,000.00
F & D CD	\$100,000.00
F & D CD	\$100,000.00
F & D CD	\$100,000.00
F & D CD	\$102,924.65
F & D CD	\$132,939.22
F & D CD	\$200,000.00
F & D Money Market Act 75	\$132,203.95
Farmers & Drovers Prem. Inv. Act 85	\$396,777.92
Emprise Bank Business Savings	\$19,697.05
Farmers State Bank Money Market	\$89,716.54
 TOTAL CASH INVESTMENTS	 \$3,171,566.50

10/13/2019

USD 417  
TREASURERS INVESTMENT REPORT

9/30/2019

ID NUMBER	PURCHASE DATE	DURATION	AMOUNT	INTEREST RATE	ANNUAL INTEREST	MATURE DATE
<u>FARMERS &amp; DROVERS BANK</u>						
18750	12/17/2015	12 Month	\$ 100,000.00	0.40%	\$ 400.00	12/17/2019
14375	3/30/2016	12 Month	\$ 100,000.00	0.60%	\$ 600.00	3/30/2020
18933	4/23/2016	12 Month	\$ 100,000.00	0.50%	\$ 500.00	4/23/2020
18934	4/23/2016	12 Month	\$ 100,000.00	0.50%	\$ 500.00	4/23/2020
18935	4/23/2016	12 Month	\$ 50,000.00	0.50%	\$ 250.00	4/23/2020
18941	5/7/2015	12 Month	\$ 100,000.00	0.50%	\$ 500.00	5/7/2020
18940	5/7/2015	12 Month	\$ 50,000.00	0.50%	\$ 250.00	5/7/2020
19080	7/6/2016	12 Month	\$ 200,000.00	0.50%	\$ 1,000.00	7/6/2020
18849	9/23/2016	13 Month	\$ 51,462.32	0.40%	\$ 205.85	12/23/2019
18848	9/23/2016	13 Month	\$ 102,924.65	0.40%	\$ 411.70	12/23/2019
14365	11/2/2015	24 Month	\$ 132,939.22	0.50%	\$ 664.70	11/2/2019
18764	2/10/2016	24 Month	\$ 100,000.00	0.60%	\$ 600.00	2/10/2020
18780	2/28/2016	24 Month	\$ 100,000.00	0.60%	\$ 600.00	2/28/2020
<b>TOTAL</b>			\$ 1,287,326.19		\$ 6,482.24	

10/13/2019

# USD 417 Morris County

## Bank Account Reconciliation Report

Last Reconciled	Beginning Balance	Statement Date	Ending Balance		
8/31/2019	\$1,127,393.23	09/30/2019	\$1,391,836.19	Date	
Source Document	Item Number	Description	Deposit	Withdrawal	
5/17/2019	May 17th Checks	20463	J.W. Pepper & Sons, Inc.		\$186.43
8/14/2019	Aug 14th Checks	20652	Dr. Brent Wolf		\$300.00
8/15/2019	1520	20662	Dody, Aron C		\$855.62
8/19/2019	Aug 19th Checks	20688	Liddick, Justine N		\$145.00
8/19/2019	Aug 19th Checks	20700	Quill Corp.		\$8,957.20
8/19/2019	Aug 19th Checks	20710	Studies Weekly, Inc.		\$318.00
8/19/2019	Aug 19th Checks	20712	Tech Electronics of Kansas, LLC		\$365.00
8/19/2019	Aug 19th Checks	20714	Themes & Variations		\$299.90
8/19/2019	Aug 19th Checks	20716	United School Administrators		\$2,200.00
8/22/2019	Aug 22nd Checks	20723	Charles A. Dana Center		\$134.50
8/22/2019	Aug 22nd Checks	20728	Follett Software Company		\$2,085.00
8/22/2019	Aug 22nd Checks	20734	J.W. Pepper & Sons, Inc.		\$8.56
8/22/2019	Aug 22nd Checks	20742	Read Naturally		\$11.00
8/22/2019	Aug 22nd Checks	20748	Twotrees Technologies LLC		\$17,820.00
8/26/2019	Aug. Checks	20755	Pioneer Credit Recovery, Inc.		\$500.00
8/26/2019	Aug. Guardian Products	EFT	Guardian		\$3,946.18
8/29/2019	Aug 29th Checks	20756	ACT Aspire		\$217.00
8/29/2019	Aug 29th Checks	20757	AllofE Solutions		\$5,400.00
8/29/2019	Aug 29th Checks	20758	Apple Computer Corp.		\$697.90
8/29/2019	Aug 29th Checks	20759	Varsity Brands Holding Co., Inc		\$444.54
8/29/2019	Aug 29th Checks	20760	Committee for Children		\$1,307.00
8/29/2019	Aug 29th Checks	20761	Dell Inc.		\$31,475.25
8/29/2019	Aug 29th Checks	20762	Edgenuity		\$600.00
8/29/2019	Aug 29th Checks	20763	Fast Bridge Learning		\$2,250.00
8/29/2019	Aug 29th Checks	20764	Great Minds, LLC		\$10,300.23
8/29/2019	Aug 29th Checks	20765	Hawver News Company, LLC		\$165.00
8/29/2019	Aug 29th Checks	20766	Houghton Mifflin Co.		\$7,900.50
8/29/2019	Aug 29th Checks	20767	Marely AEDS & First Aid		\$1,489.00
8/29/2019	Aug 29th Checks	20768	Michigan State Univ. Connected Mathematics Project		\$1,300.00
8/29/2019	Aug 29th Checks	20769	Mosyle Corporation		\$1,650.00
8/29/2019	Aug 29th Checks	20770	Navrat's, Inc		\$18,720.13
8/29/2019	Aug 29th Checks	20771	NCS Pearson Inc		\$1,900.00
8/29/2019	Aug 29th Checks	20772	Tyner Insurance Group		\$7,705.00
8/29/2019	Aug 29th Checks	20773	Voyager Sopris		\$2,973.87
8/30/2019	Aug. BCBS	EFT	Blue Cross Blue Shield Of Ks		\$54,171.12
9/6/2019	Sept. 9th Checks	20774	Accelerated Learning		\$1,090.48
9/6/2019	Sept. 9th Checks	20775	Adams 66 Service		\$423.25
9/6/2019	Sept. 9th Checks	20776	City Of Alta Vista		\$168.87

9/6/2019	Sept. 9th Checks	20778	Central Restaurant Products	\$1,085.90
9/6/2019	Sept. 9th Checks	20779	City Of Council Grove	\$2,098.38
9/6/2019	Sept. 9th Checks	20780	Council Grove High School	\$1,600.00
9/6/2019	Sept. 9th Checks	20781	Essdack	\$1,546.28
9/6/2019	Sept. 9th Checks	20782	Evco Wholesale Food Corp.	\$1,487.19
9/6/2019	Sept. 9th Checks	20783	Follett Library Resources	\$150.60
9/6/2019	Sept. 9th Checks	20784	Frog Street Press	\$559.60
9/6/2019	Sept. 9th Checks	20785	Haag Oil Company LLC	\$237.03
9/6/2019	Sept. 9th Checks	20786	Kansas Gas Service	\$66.44
9/6/2019	Sept. 9th Checks	20787	KSHSAA	\$540.00
9/6/2019	Sept. 9th Checks	20788	MobyMax	\$2,495.00
9/6/2019	Sept. 9th Checks	20789	Navrat's, Inc	\$3,638.26
9/6/2019	Sept. 9th Checks	20790	Rays Apple Market	\$527.92
9/6/2019	Sept. 9th Checks	20791	All American Sports Corp	\$2,433.01
9/6/2019	Sept. 9th Checks	20792	SHI International Corp	\$1,440.00
9/6/2019	Sept. 9th Checks	20793	Southeast KS Education Service Center	\$7,200.00
9/6/2019	Sept. 9th Checks	20794	Sports Connection	\$1,176.17
9/6/2019	Sept. 9th Checks	20795	Staples	\$269.02
9/6/2019	Sept. 9th Checks	20796	Superior Systems LLC	\$383.00
9/6/2019	Sept. 9th Checks	20797	United School Administrators	\$1,560.00
9/12/2019	Sept. 12th Checks	20798	Adams Lumber Co., Inc	\$1,902.92
9/12/2019	Sept. 12th Checks	20799	Amazon	\$6,596.55
9/12/2019	Sept. 12th Checks	20800	CASH (Farmers and Drovers Bank)	\$148.05
9/12/2019	Sept. 12th Checks	20801	CenterPoint Energy Services Retail, LLC	\$911.20
9/12/2019	Sept. 12th Checks	20802	CG Republican	\$225.40
9/12/2019	Sept. 12th Checks	20803	Follett Library Resources	\$280.15
9/12/2019	Sept. 12th Checks	20804	Hiland Dairy Foods Company, LLC	\$3,718.51
9/12/2019	Sept. 12th Checks	20805	J.W. Pepper & Sons, Inc.	\$272.65
9/12/2019	Sept. 12th Checks	20806	Lineage	\$214.55
9/12/2019	Sept. 12th Checks	20807	Navrat's, Inc	\$1,131.55
9/12/2019	Sept. 12th Checks	20808	The Parts Place	\$826.33
9/12/2019	Sept. 12th Checks	20809	Pearson Education, Inc	\$2,800.00
9/12/2019	Sept. 12th Checks	20810	Quill Corp.	\$740.94
9/12/2019	Sept. 12th Checks	20811	Rays Apple Market	\$687.83
9/12/2019	Sept. 12th Checks	20812	Reddick, Dana K	\$88.74
9/12/2019	Sept. 12th Checks	20813	School Specialty, Inc	\$922.50
9/12/2019	Sept. 12th Checks	20814	Transportant, LLC	\$20,025.00
9/12/2019	Sept. 12th Checks	20815	Tri-County Telephone Assn, Inc	\$924.26
9/12/2019	Sept. 12th Checks	20816	Tyner Insurance Group	\$75.00
9/12/2019	Sept. 12th Checks	20817	Chad Farr dba Wash Me Car Wash	\$100.00
9/13/2019	1529	20818	J.W. Pepper & Sons, Inc.	\$27.48
9/13/2019	1530	20819	Jennifer MacFadyen	\$1,330.00
9/18/2019	Sept. Checks	20823	Legal Shield	\$25.90
9/18/2019	Sept. Checks	20824	NH Dept of Health & Human Services	\$316.09
9/18/2019	Sept. Checks	20825	Pioneer Credit Recovery, Inc.	\$500.00

9/18/2019	Sept. Verizon Bill	EFT	Verizon Wireless		\$536.96
9/20/2019	N. Dykeman Special	20828	Dykeman, Nathan G		\$440.34
9/20/2019	Sept 20th, 2019	20820	Ehrlich, Willard J		\$185.39
9/20/2019	Sept EFTPS	EFT	Farmers & Drovers Bank		\$97,913.78
9/20/2019	Sept KS W/H	EFT	KS Withholding Tax-DPT Of Revenue		\$15,513.15
9/20/2019	Sept. Direct Deposit	EFT	FEDERAL RESERVE KC		\$316,120.57
9/20/2019	Sept. Flex	EFT	Surency		\$3,576.63
9/23/2019	Sept. KPERS	EFT	K P E R S		\$26,187.71
9/23/2019	Sept. KPERS	EFT	KPERS Non Licensed Retirees		\$226.66
9/23/2019	Sept. KPERS	EFT	KPERS Licensed Retirees		\$1,048.93
9/24/2019	00015016	00015016	KPERS Sept. WAR Adj - T. King difference; Temp Transaction Number T0026063		\$0.36
9/25/2019	Sept. Bay Bridge	EFT	Bay Bridge Administrators, LLC		\$11,729.42
9/26/2019	Sept. 26th Checks	EFT	Waste Management		\$483.88
9/26/2019	Sept. 26th Checks	EFT	Westar Energy		\$16,204.45
9/26/2019	Sept. 26th Checks	20833	Council Grove High School		\$1,927.00
9/26/2019	Sept. 26th Checks	20835	Ehrlich, Diana K		\$60.00
9/26/2019	Sept. 26th Checks	20849	Morris County EMS		\$600.00
9/30/2019	00015167	00015167	Sept. F&D Statement - Payroll JAW fee, Turnpike/KTag, RevTrak; Temp Transaction Number T0026214		\$314.93
9/30/2019	00015168	00015168	James Crosby ck# 020821 payroll check voided after EFTPS payment - J/E to mark FICA/Medicare made for paycheck.; Temp Transaction Number T0026215		\$24.16
9/30/2019	00015176	00015176	KS Withholdings for Special payroll N. Dykeman and C. Peterson paid in one liability but did not clear the bank in Sept. ; Temp Transaction Number T0026224	\$24.37	
9/30/2019	00015180	00015180	RevTrak fee from ASP Tuition; Temp Transaction Number T0026228		\$1.81
9/30/2019	Sept. Cintas & MFA	EFT	Cintas Corp No. 3		\$51.90
9/30/2019	Sept. Cintas & MFA	EFT	MFA Oil		\$135.66
9/30/2019	Sept. EFTs	EFT	Blue Cross Blue Shield Of Ks		\$4,795.34
9/30/2019	Sept. EFTs	EFT	CenturyLink		\$1,630.43
9/30/2019	Sept. EFTs	EFT	Visa		\$21,300.73
9/30/2019	September 2019	September 2019	September 2019	\$1,051,195.71	
<b>Sub Total</b>				<b>\$1,051,220.08</b>	<b>\$786,777.12</b>

# USD 417 Morris County

## Outstanding Check Report

Last Reconciled		Beginning Balance	Statement Date		
8/31/2019		(\$188,882.55)	09/30/2019		
Date	Source Document	Item Number	Description	Deposit	Withdrawal
8/19/2019	Aug 19th Checks	20669	Bachura, Marita J		\$83.62
9/6/2019	Sept. 9th Checks	20777	Bachura, Marita J		\$65.74
9/18/2019	Sept. Checks	20822	Council Grove Life Center		\$1,224.00
9/18/2019	Sept. Checks	20826	USD 417 Teacher's Assn.		\$1,916.32
9/20/2019	C. Peterson Special	20829	Peterson, Carol		\$901.32
9/26/2019	Sept. 26th Checks	EFT	MFA Oil		\$2,293.80
9/26/2019	Sept. 26th Checks	20830	BD4 Distributing, Inc		\$785.20
9/26/2019	Sept. 26th Checks	20831	Varsity Brands Holding Co., Inc		\$1,108.43
9/26/2019	Sept. 26th Checks	20832	Century/United Companies, Inc		\$30,666.85
9/26/2019	Sept. 26th Checks	20834	Dody, Aron C		\$290.00
9/26/2019	Sept. 26th Checks	20836	F&A Food Sales, Inc		\$24,903.95
9/26/2019	Sept. 26th Checks	20837	Follett Library Resources		\$2,996.35
9/26/2019	Sept. 26th Checks	20838	Haag Oil Company LLC		\$201.92
9/26/2019	Sept. 26th Checks	20839	Hiland Dairy Foods Company, LLC		\$175.77
9/26/2019	Sept. 26th Checks	20840	Convergent Ag Media, LLC		\$300.00
9/26/2019	Sept. 26th Checks	20841	Ka-Comm, Inc		\$592.58
9/26/2019	Sept. 26th Checks	20842	Kansas Drug Testing, Inc		\$99.00
9/26/2019	Sept. 26th Checks	20843	Kansas Gas Service		\$49.34
9/26/2019	Sept. 26th Checks	20844	Kansas Department of Education		\$10.00
9/26/2019	Sept. 26th Checks	20845	Lexinet		\$5.00
9/26/2019	Sept. 26th Checks	20846	Matheson Linweld		\$37.20
9/26/2019	Sept. 26th Checks	20847	McDiffett Service		\$887.12
9/26/2019	Sept. 26th Checks	20848	Midwest Bus Sales, Inc		\$1,266.89
9/26/2019	Sept. 26th Checks	20850	National Screening Bureau		\$407.35
9/26/2019	Sept. 26th Checks	20852	Pepsi Bottling Group		\$1,402.24
9/26/2019	Sept. 26th Checks	20853	Pizza Hut		\$158.87
9/26/2019	Sept. 26th Checks	20854	Powells' Auto Body		\$1,870.05
9/26/2019	Sept. 26th Checks	20855	Prairie Fire Coffee		\$52.90
9/26/2019	Sept. 26th Checks	20856	Safelite Fulfillment, Inc		\$224.93
9/26/2019	Sept. 26th Checks	20857	Scarce, Tara		\$110.20
9/26/2019	Sept. 26th Checks	20858	School Specialty, Inc		\$13,658.97
9/26/2019	Sept. 26th Checks	20859	Services Unlimited Heating &		\$18.75
9/26/2019	Sept. 26th Checks	20860	Summit Truck Group		\$301.80
9/26/2019	Sept. 26th Checks	20861	SWPLUS		\$445.70
9/26/2019	Sept. 26th Checks	20862	Thyssenkrupp Elevator Corp		\$611.43
9/26/2019	Sept. 26th Checks	20863	Truck Center Companies		\$185.44
9/26/2019	Sept. 26th Checks	20864	Underground Vaults & Storage		\$130.00
9/26/2019	Sept. 26th Checks	20865	US. Foods		\$1,165.00
9/30/2019	Sept. BCBS		Blue Cross Blue Shield Of Ks		\$54,387.31
Sub Total					\$145,991.34

# USD 417 Morris County

## Actual GL Detail

Trans. Date	Source Document	Trans. No.	Account Code	Trans. Line Comment	Debit	Credit
09/06/2019	Sept. 9th Checks	00014893	08-901-000	Disbursement for Voucher: Sept. 9th Checks; Fund=08	\$0.00	\$23,417.39
09/06/2019	Sept. 9th Checks	00014893	16-901-000	Disbursement for Voucher: Sept. 9th Checks; Fund=16	\$0.00	\$2,786.50
09/06/2019	Sept. 9th Checks	00014893	24-901-000	Disbursement for Voucher: Sept. 9th Checks; Fund=24	\$0.00	\$2,774.57
09/06/2019	Sept. 9th Checks	00014893	26-901-000	Disbursement for Voucher: Sept. 9th Checks; Fund=26	\$0.00	\$1,546.28
09/06/2019	Sept. 9th Checks	00014893	35-901-000	Disbursement for Voucher: Sept. 9th Checks; Fund=35	\$0.00	\$317.40
09/06/2019	Sept. 9th Checks	00014893	55-901-000	Disbursement for Voucher: Sept. 9th Checks; Fund=55	\$0.00	\$1,400.00
09/12/2019	Sept. 12th Checks	00014933	55-901-000	Disbursement for Voucher: Sept. 12th Checks; Fund=55	\$0.00	\$2,800.00
09/12/2019	Sept. 12th Checks	00014933	34-901-000	Disbursement for Voucher: Sept. 12th Checks; Fund=34	\$0.00	\$143.43
09/12/2019	Sept. 12th Checks	00014933	35-901-000	Disbursement for Voucher: Sept. 12th Checks; Fund=35	\$0.00	\$190.00
09/12/2019	Sept. 12th Checks	00014933	30-901-000	Disbursement for Voucher: Sept. 12th Checks; Fund=30	\$0.00	\$54.37
09/12/2019	Sept. 12th Checks	00014933	24-901-000	Disbursement for Voucher: Sept. 12th Checks; Fund=24	\$0.00	\$4,433.13
09/12/2019	Sept. 12th Checks	00014933	08-901-000	Disbursement for Voucher: Sept. 12th Checks; Fund=08	\$0.00	\$34,971.20
09/13/2019	1529	00014935	08-901-000	Disbursement for Voucher: 1529; Fund=08	\$0.00	\$27.48
09/13/2019	1530	00014937	35-901-000	Disbursement for Voucher: 1530; Fund=35	\$0.00	\$1,330.00
09/18/2019	Sept. Checks	00014969	34-901-000	Mark Payroll Voucher Paid Sept. Checks	\$0.00	\$194.73
09/18/2019	Sept. Checks	00014969	24-901-000	Mark Payroll Voucher Paid Sept. Checks	\$0.00	\$131.00
09/18/2019	Sept. Checks	00014969	30-901-000	Mark Payroll Voucher Paid Sept. Checks	\$0.00	\$3.94
09/18/2019	Sept. Checks	00014969	88-901-000	Mark Payroll Voucher Paid Sept. Checks	\$0.00	\$126.95
09/18/2019	Sept. Checks	00014969	08-901-000	Mark Payroll Voucher Paid Sept. Checks	\$0.00	\$2.69
09/18/2019	Sept. Checks	00014969	06-901-000	Mark Payroll Voucher Paid Sept. Checks	\$0.00	\$2,647.22
09/18/2019	Sept. Checks	00014969	11-901-000	Mark Payroll Voucher Paid Sept. Checks	\$0.00	\$102.44
09/18/2019	Sept. Checks	00014969	13-901-000	Mark Payroll Voucher Paid Sept. Checks	\$0.00	\$773.34
09/18/2019	Sept. Verizon Bill	00015175	08-901-000	Disbursement for Voucher: Sept. Verizon Bill; Fund=08	\$0.00	\$536.96
09/19/2019	00015006	00015006	24-901-000		\$319.71	\$319.71
09/20/2019	C. Peterson Special	00015014	08-901-000	Mark Paid Payroll Register C. Peterson Special	\$0.00	\$901.32
09/20/2019	N. Dykeman Special	00015011	08-901-000	Mark Paid Payroll Register N. Dykeman Special	\$0.00	\$440.34
09/20/2019	Sept 20th, 2019	00014968	08-901-000	Mark Paid Payroll Register Sept 20th, 2019	\$0.00	\$185.39
09/20/2019	Sept 20th, 2019	00014968	06-901-000	Mark Paid Payroll Register Sept 20th, 2019	\$0.00	\$145.85
09/20/2019	Sept 20th, 2019	00015043	06-901-000	Void Paycheck 20821, Account 305618	\$145.85	\$0.00
09/20/2019	Sept EFTPS	00015047	06-901-000	Mark Payroll Voucher Paid Sept EFTPS	\$0.00	\$66,142.97
09/20/2019	Sept EFTPS	00015047	22-901-000	Mark Payroll Voucher Paid Sept EFTPS	\$0.00	\$427.33
09/20/2019	Sept EFTPS	00015047	11-901-000	Mark Payroll Voucher Paid Sept EFTPS	\$0.00	\$965.45
09/20/2019	Sept EFTPS	00015047	14-901-000	Mark Payroll Voucher Paid Sept EFTPS	\$0.00	\$768.58
09/20/2019	Sept EFTPS	00015047	13-901-000	Mark Payroll Voucher Paid Sept EFTPS	\$0.00	\$14,862.21
09/20/2019	Sept EFTPS	00015047	08-901-000	Mark Payroll Voucher Paid Sept EFTPS	\$0.00	\$5,790.92
09/20/2019	Sept EFTPS	00015047	83-901-000	Mark Payroll Voucher Paid Sept EFTPS	\$0.00	\$744.49
09/20/2019	Sept EFTPS	00015047	88-901-000	Mark Payroll Voucher Paid Sept EFTPS	\$0.00	\$2,099.23
09/20/2019	Sept EFTPS	00015047	24-901-000	Mark Payroll Voucher Paid Sept EFTPS	\$0.00	\$2,393.52
09/20/2019	Sept EFTPS	00015047	30-901-000	Mark Payroll Voucher Paid Sept EFTPS	\$0.00	\$856.50
09/20/2019	Sept EFTPS	00015047	34-901-000	Mark Payroll Voucher Paid Sept EFTPS	\$0.00	\$2,862.58
09/20/2019	Sept KS W/H	00015048	34-901-000	Mark Payroll Voucher Paid Sept KS W/H	\$0.00	\$477.23
09/20/2019	Sept KS W/H	00015048	30-901-000	Mark Payroll Voucher Paid Sept KS W/H	\$0.00	\$133.11
09/20/2019	Sept KS W/H	00015048	24-901-000	Mark Payroll Voucher Paid Sept KS W/H	\$0.00	\$281.76
09/20/2019	Sept KS W/H	00015048	88-901-000	Mark Payroll Voucher Paid Sept KS W/H	\$0.00	\$307.75
09/20/2019	Sept KS W/H	00015048	83-901-000	Mark Payroll Voucher Paid Sept KS W/H	\$0.00	\$138.01
09/20/2019	Sept KS W/H	00015048	08-901-000	Mark Payroll Voucher Paid Sept KS W/H	\$0.00	\$757.20
09/20/2019	Sept KS W/H	00015048	13-901-000	Mark Payroll Voucher Paid Sept KS W/H	\$0.00	\$2,473.27
09/20/2019	Sept KS W/H	00015048	14-901-000	Mark Payroll Voucher Paid Sept KS W/H	\$0.00	\$115.12
09/20/2019	Sept KS W/H	00015048	11-901-000	Mark Payroll Voucher Paid Sept KS W/H	\$0.00	\$130.12

09/20/2019	Sept KS W/H	00015048	22-901-000	Mark Payroll Voucher Paid Sept KS W/H	\$0.00	\$44.39
09/20/2019	Sept KS W/H	00015048	06-901-000	Mark Payroll Voucher Paid Sept KS W/H	\$0.00	\$10,655.19
09/20/2019	Sept. Direct Deposit	00015049	06-901-000	Mark Payroll Voucher Paid Sept. Direct Deposit	\$0.00	\$210,031.10
09/20/2019	Sept. Direct Deposit	00015049	22-901-000	Mark Payroll Voucher Paid Sept. Direct Deposit	\$0.00	\$2,079.31
09/20/2019	Sept. Direct Deposit	00015049	11-901-000	Mark Payroll Voucher Paid Sept. Direct Deposit	\$0.00	\$3,580.50
09/20/2019	Sept. Direct Deposit	00015049	14-901-000	Mark Payroll Voucher Paid Sept. Direct Deposit	\$0.00	\$2,334.83
09/20/2019	Sept. Direct Deposit	00015049	13-901-000	Mark Payroll Voucher Paid Sept. Direct Deposit	\$0.00	\$46,384.54
09/20/2019	Sept. Direct Deposit	00015049	08-901-000	Mark Payroll Voucher Paid Sept. Direct Deposit	\$0.00	\$20,521.47
09/20/2019	Sept. Direct Deposit	00015049	83-901-000	Mark Payroll Voucher Paid Sept. Direct Deposit	\$0.00	\$2,563.64
09/20/2019	Sept. Direct Deposit	00015049	88-901-000	Mark Payroll Voucher Paid Sept. Direct Deposit	\$0.00	\$7,106.45
09/20/2019	Sept. Direct Deposit	00015049	24-901-000	Mark Payroll Voucher Paid Sept. Direct Deposit	\$0.00	\$9,301.02
09/20/2019	Sept. Direct Deposit	00015049	30-901-000	Mark Payroll Voucher Paid Sept. Direct Deposit	\$0.00	\$3,296.98
09/20/2019	Sept. Direct Deposit	00015049	34-901-000	Mark Payroll Voucher Paid Sept. Direct Deposit	\$0.00	\$8,920.73
09/20/2019	Sept. Flex	00015177	34-901-000	Mark Payroll Voucher Paid Sept. Flex	\$0.00	\$121.90
09/20/2019	Sept. Flex	00015177	83-901-000	Mark Payroll Voucher Paid Sept. Flex	\$0.00	\$2.41
09/20/2019	Sept. Flex	00015177	08-901-000	Mark Payroll Voucher Paid Sept. Flex	\$0.00	\$85.23
09/20/2019	Sept. Flex	00015177	13-901-000	Mark Payroll Voucher Paid Sept. Flex	\$0.00	\$738.25
09/20/2019	Sept. Flex	00015177	22-901-000	Mark Payroll Voucher Paid Sept. Flex	\$0.00	\$14.09
09/20/2019	Sept. Flex	00015177	06-901-000	Mark Payroll Voucher Paid Sept. Flex	\$0.00	\$2,614.75
09/23/2019	Sept. KPERS	00015015	06-901-000	Mark Payroll Voucher Paid Sept. KPERS	\$0.00	\$17,687.71
09/23/2019	Sept. KPERS	00015015	08-901-000	Mark Payroll Voucher Paid Sept. KPERS	\$0.00	\$1,771.05
09/23/2019	Sept. KPERS	00015015	18-901-000	Mark Payroll Voucher Paid Sept. KPERS	\$0.00	\$19.57
09/23/2019	Sept. KPERS	00015015	14-901-000	Mark Payroll Voucher Paid Sept. KPERS	\$0.00	\$181.46
09/23/2019	Sept. KPERS	00015015	13-901-000	Mark Payroll Voucher Paid Sept. KPERS	\$0.00	\$4,554.41
09/23/2019	Sept. KPERS	00015015	11-901-000	Mark Payroll Voucher Paid Sept. KPERS	\$0.00	\$315.69
09/23/2019	Sept. KPERS	00015015	88-901-000	Mark Payroll Voucher Paid Sept. KPERS	\$0.00	\$641.18
09/23/2019	Sept. KPERS	00015015	83-901-000	Mark Payroll Voucher Paid Sept. KPERS	\$0.00	\$326.95
09/23/2019	Sept. KPERS	00015015	34-901-000	Mark Payroll Voucher Paid Sept. KPERS	\$0.00	\$872.40
09/23/2019	Sept. KPERS	00015015	30-901-000	Mark Payroll Voucher Paid Sept. KPERS	\$0.00	\$146.55
09/23/2019	Sept. KPERS	00015015	24-901-000	Mark Payroll Voucher Paid Sept. KPERS	\$0.00	\$838.40
09/23/2019	Sept. KPERS	00015015	22-901-000	Mark Payroll Voucher Paid Sept. KPERS	\$0.00	\$107.93
09/24/2019	00015016	00015016	06-901-000		\$0.00	\$0.36
09/25/2019	Sept. Bay Bridge	00015030	06-901-000	Mark Payroll Voucher Paid Sept. Bay Bridge	\$0.00	\$8,487.54
09/25/2019	Sept. Bay Bridge	00015030	08-901-000	Mark Payroll Voucher Paid Sept. Bay Bridge	\$0.00	\$286.92
09/25/2019	Sept. Bay Bridge	00015030	11-901-000	Mark Payroll Voucher Paid Sept. Bay Bridge	\$0.00	\$157.85
09/25/2019	Sept. Bay Bridge	00015030	13-901-000	Mark Payroll Voucher Paid Sept. Bay Bridge	\$0.00	\$2,016.21

09/25/2019	Sept. Bay Bridge	00015030	14-901-000	Mark Payroll Voucher Paid Sept. Bay Bridge	\$0.00	\$90.73
09/25/2019	Sept. Bay Bridge	00015030	24-901-000	Mark Payroll Voucher Paid Sept. Bay Bridge	\$0.00	\$85.60
09/25/2019	Sept. Bay Bridge	00015030	30-901-000	Mark Payroll Voucher Paid Sept. Bay Bridge	\$0.00	\$129.38
09/25/2019	Sept. Bay Bridge	00015030	34-901-000	Mark Payroll Voucher Paid Sept. Bay Bridge	\$0.00	\$283.10
09/25/2019	Sept. Bay Bridge	00015030	83-901-000	Mark Payroll Voucher Paid Sept. Bay Bridge	\$0.00	\$3.06
09/25/2019	Sept. Bay Bridge	00015030	88-901-000	Mark Payroll Voucher Paid Sept. Bay Bridge	\$0.00	\$189.03
09/26/2019	Sept. 26th Checks	00015042	34-901-000	Disbursement for Voucher: Sept. 26th Checks; Fund=34	\$0.00	\$882.95
09/26/2019	Sept. 26th Checks	00015042	30-901-000	Disbursement for Voucher: Sept. 26th Checks; Fund=30	\$0.00	\$576.64
09/26/2019	Sept. 26th Checks	00015042	26-901-000	Disbursement for Voucher: Sept. 26th Checks; Fund=26	\$0.00	\$10.00
09/26/2019	Sept. 26th Checks	00015042	24-901-000	Disbursement for Voucher: Sept. 26th Checks; Fund=24	\$0.00	\$28,432.16
09/26/2019	Sept. 26th Checks	00015042	08-901-000	Disbursement for Voucher: Sept. 26th Checks; Fund=08	\$0.00	\$76,861.51
09/26/2019	Sept. 26th Checks	00015042	06-901-000	Disbursement for Voucher: Sept. 26th Checks; Fund=06	\$0.00	\$60.00
09/26/2019	Sept. 26th Checks	00015066	08-901-000	Disbursement for Voucher: Sept. 26th Checks; Fund=08	\$134.90	\$0.00
09/30/2019	00015167	00015167	08-901-000	F&D Payroll JAW Charge	\$0.00	\$17.60
09/30/2019	00015167	00015167	08-901-000	KTag/Turnpike	\$0.00	\$16.55
09/30/2019	00015167	00015167	24-901-000	RevTrak Sept. Fee	\$0.00	\$233.03
09/30/2019	00015167	00015167	55-901-000	RevTrak Sept. Enrollment/Misc fee	\$0.00	\$47.75
09/30/2019	00015168	00015168	06-901-000	EFTPS - Sept. James Crosby voided payroll ck#020821	\$0.00	\$24.16
09/30/2019	00015169	00015169	08-901-000		\$0.00	\$68.68
09/30/2019	00015169	00015169	24-901-000		\$68.68	\$0.00
09/30/2019	00015170	00015170	24-901-000		\$964.62	\$0.00
09/30/2019	00015170	00015170	08-901-000		\$0.00	\$964.62
09/30/2019	00015171	00015171	08-901-000		\$0.00	\$732.14
09/30/2019	00015171	00015171	24-901-000		\$732.14	\$0.00
09/30/2019	00015176	00015176	06-901-000		\$24.37	\$0.00
09/30/2019	00015180	00015180	22-901-000		\$0.00	\$1.81
09/30/2019	Sept. BCBS	00015044	06-901-000	Adjust Payroll Liability, Approve Voucher Sept. BCBS	\$0.00	\$9.25
09/30/2019	Sept. BCBS	00015045	06-901-000	Mark Payroll Voucher Paid Sept. BCBS	\$0.00	\$32,191.02
09/30/2019	Sept. BCBS	00015045	08-901-000	Mark Payroll Voucher Paid Sept. BCBS	\$0.00	\$4,378.62
09/30/2019	Sept. BCBS	00015045	13-901-000	Mark Payroll Voucher Paid Sept. BCBS	\$0.00	\$8,457.88
09/30/2019	Sept. BCBS	00015045	11-901-000	Mark Payroll Voucher Paid Sept. BCBS	\$0.00	\$784.98
09/30/2019	Sept. BCBS	00015045	24-901-000	Mark Payroll Voucher Paid Sept. BCBS	\$0.00	\$4,049.64
09/30/2019	Sept. BCBS	00015045	30-901-000	Mark Payroll Voucher Paid Sept. BCBS	\$0.00	\$146.92
09/30/2019	Sept. BCBS	00015045	34-901-000	Mark Payroll Voucher Paid Sept. BCBS	\$0.00	\$1,770.62
09/30/2019	Sept. BCBS	00015045	88-901-000	Mark Payroll Voucher Paid Sept. BCBS	\$0.00	\$1,802.39
09/30/2019	Sept. BCBS	00015045	83-901-000	Mark Payroll Voucher Paid Sept. BCBS	\$0.00	\$795.99
09/30/2019	Sept. Cintas & MFA	00015179	08-901-000	Disbursement for Voucher: Sept. Cintas & MFA; Fund=08	\$0.00	\$187.56
09/30/2019	Sept. EFTs	00015141	08-901-000	Disbursement for Voucher: Sept. EFTs; Fund=08	\$0.00	\$22,277.72
09/30/2019	Sept. EFTs	00015141	06-901-000	Disbursement for Voucher: Sept. EFTs; Fund=06	\$0.00	\$4,795.34
09/30/2019	Sept. EFTs	00015141	83-901-000	Disbursement for Voucher: Sept. EFTs; Fund=83	\$0.00	\$124.51
09/30/2019	Sept. EFTs	00015141	34-901-000	Disbursement for Voucher: Sept. EFTs; Fund=34	\$0.00	\$296.18
09/30/2019	Sept. EFTs	00015141	26-901-000	Disbursement for Voucher: Sept. EFTs; Fund=26	\$0.00	\$232.75
09/30/2019	September 2019	00015166	35-901-000	Approve Cash Receipts Batch; Batch No.: September 2019;Receipt N	\$5,406.95	\$0.00
09/30/2019	September 2019	00015166	55-901-000	Approve Cash Receipts Batch; Batch No.: September 2019;Receipt N	\$7,382.41	\$0.00
09/30/2019	September 2019	00015166	62-901-000	Approve Cash Receipts Batch; Batch No.: September 2019;Receipt N	\$134,377.77	\$0.00
09/30/2019	September 2019	00015166	83-901-000	Approve Cash Receipts Batch; Batch No.: September 2019;Receipt N	\$24,588.44	\$0.00
09/30/2019	September 2019	00015166	08-901-000	Approve Cash Receipts Batch; Batch No.: September 2019;Receipt N	\$309,535.51	\$0.00
09/30/2019	September 2019	00015166	06-901-000	Approve Cash Receipts Batch; Batch No.: September 2019;Receipt N	\$400,138.22	\$0.00
09/30/2019	September 2019	00015166	24-901-000	Approve Cash Receipts Batch; Batch No.: September 2019;Receipt N	\$44,917.72	\$0.00
09/30/2019	September 2019	00015166	22-901-000	Approve Cash Receipts Batch; Batch No.: September 2019;Receipt N	\$3,956.51	\$0.00
09/30/2019	September 2019	00015166	16-901-000	Approve Cash Receipts Batch; Batch No.: September 2019;Receipt N	\$120,892.18	\$0.00
<b>Sub Total</b>					<b>\$1,053,585.98</b>	<b>\$746,251.81</b>

# USD 417 Morris County

## GL Reconciliation Report

	Bank Reconciliation	+	Outstanding	=	ExpectedGL	-	ActualGL 1	=	Difference
Beginning Balance	\$1,127,393.23	+	(\$188,882.55)	=	\$938,510.68	-	\$938,510.68	=	\$0.00
Deposits/Debits	\$1,051,220.08	+	\$0.00	=	\$1,051,220.08	-	\$1,053,585.98	=	(\$2,365.90)
Withdrawals/Credits	(\$786,777.12)	+	\$42,891.21	=	(\$743,885.91)	-	(\$746,251.81)	=	\$2,365.90
<b>Sub Total</b>	<b>\$1,391,836.19</b>		<b>(\$145,991.34)</b>		<b>\$1,245,844.85</b>		<b>\$1,245,844.85</b>		<b>\$0.00</b>

# USD 417 Morris County

## Check Report

Check Date	Check Number	Payee	Type	Amount
09/12/2019	20798	Adams Lumber Co., Inc	Accounts Payable	\$1,902.92
09/12/2019	20799	Amazon	Accounts Payable	\$6,596.55
09/12/2019	20800	CASH (Farmers and Drovers Bank)	Accounts Payable	\$148.05
09/12/2019	20801	CenterPoint Energy Services Retail, LLC	Accounts Payable	\$911.20
09/12/2019	20802	CG Republican	Accounts Payable	\$225.40
09/12/2019	20803	Follett Library Resources	Accounts Payable	\$280.15
09/12/2019	20804	Hiland Dairy Company	Accounts Payable	\$3,718.51
09/12/2019	20805	J.W. Pepper & Sons, Inc.	Accounts Payable	\$272.65
09/12/2019	20806	Lineage	Accounts Payable	\$214.55
09/12/2019	20807	Navrat's, Inc	Accounts Payable	\$1,131.55
09/12/2019	20808	Parts Place (The)	Accounts Payable	\$826.33
09/12/2019	20809	Pearson Education, Inc	Accounts Payable	\$2,800.00
09/12/2019	20810	Quill Corp.	Accounts Payable	\$740.94
09/12/2019	20811	Rays Apple Market	Accounts Payable	\$687.83
09/12/2019	20812	Reddick, Dana K	Accounts Payable	\$88.74
09/12/2019	20813	School Specialty, Inc	Accounts Payable	\$922.50
09/12/2019	20814	Transportant, LLC	Accounts Payable	\$20,025.00
09/12/2019	20815	Tri-County Telephone Assn, Inc	Accounts Payable	\$924.26
09/12/2019	20816	Tyner Insurance Group	Accounts Payable	\$75.00
09/12/2019	20817	Wash Me Car Wash	Accounts Payable	\$100.00
09/13/2019	20818	J.W. Pepper & Sons, Inc.	Accounts Payable	\$27.48
09/13/2019	20819	Jennifer MacFadyen	Accounts Payable	\$1,330.00
09/18/2019	EFT	Verizon Wireless	Accounts Payable	\$536.96
09/18/2019	20822	Council Grove Life Center	Payroll Liability	\$1,224.00
09/18/2019	20823	Legal Shield	Payroll Liability	\$25.90
09/18/2019	20824	GR-NH Dept of Health & Human Services	Payroll Liability	\$316.09
09/18/2019	20825	Pioneer Credit Recovery, Inc.	Payroll Liability	\$500.00
09/18/2019	20826	USD 417 Teacher's Assn.	Payroll Liability	\$1,916.32
09/20/2019	EFT	Direct Deposit	Payroll Liability	\$316,120.57
09/20/2019	EFT	Fed Taxes	Payroll Liability	\$97,913.78
09/20/2019	EFT	KS Withholding Tax-DPT Of Revenue	Payroll Liability	\$15,513.15
09/20/2019	EFT	Surency	Payroll Liability	\$3,576.63
09/23/2019	EFT	K P E R S	Payroll Liability	\$26,187.71
09/23/2019	EFT	KPERS Licensed Retirees	Payroll Liability	\$1,048.93
09/23/2019	EFT	KPERS Non Licensed Retirees	Payroll Liability	\$226.66
09/25/2019	EFT	Bay Bridge Administrators, LLC	Payroll Liability	\$11,729.42
09/26/2019	EFT	MFA Oil - Diesel Delivery	Accounts Payable	\$2,293.80
09/26/2019	EFT	Waste Management	Accounts Payable	\$483.88
09/26/2019	EFT	Westar Energy	Accounts Payable	\$16,204.45
09/26/2019	20830	BD4 Distributing, Inc	Accounts Payable	\$785.20

09/26/2019	20831	BSN Sports	Accounts Payable	\$1,108.43
09/26/2019	20832	Century/United Companies, Inc	Accounts Payable	\$30,666.85
09/26/2019	20833	Council Grove High School	Accounts Payable	\$1,927.00
09/26/2019	20834	Dody, Aron C	Accounts Payable	\$290.00
09/26/2019	20835	Ehrlich, Diana K	Accounts Payable	\$60.00
09/26/2019	20836	F&A Food Sales, Inc	Accounts Payable	\$24,903.95
09/26/2019	20837	Follett Library Resources	Accounts Payable	\$2,996.35
09/26/2019	20838	Haag Oil Company LLC	Accounts Payable	\$201.92
09/26/2019	20839	Hiland Dairy Company	Accounts Payable	\$175.77
09/26/2019	20840	Judging Pro	Accounts Payable	\$300.00
09/26/2019	20841	Ka-Comm, Inc	Accounts Payable	\$592.58
09/26/2019	20842	Kansas Drug Testing, Inc	Accounts Payable	\$99.00
09/26/2019	20843	Kansas Gas Service	Accounts Payable	\$49.34
09/26/2019	20844	KSDE	Accounts Payable	\$10.00
09/26/2019	20845	Lexinet	Accounts Payable	\$5.00
09/26/2019	20846	Linweld, Matheson	Accounts Payable	\$37.20
09/26/2019	20847	McDiffett Service	Accounts Payable	\$887.12
09/26/2019	20848	Midwest Bus Sales, Inc	Accounts Payable	\$1,266.89
09/26/2019	20849	Morris County EMS	Accounts Payable	\$600.00
09/26/2019	20850	National Screening Bureau - NATSB	Accounts Payable	\$407.35
09/26/2019	20852	Pepsi Bottling Group	Accounts Payable	\$1,402.24
09/26/2019	20853	Pizza Hut-Staab Management, Inc.	Accounts Payable	\$158.87
09/26/2019	20854	Powells' Auto Body	Accounts Payable	\$1,870.05
09/26/2019	20855	Prairie Fire Coffee	Accounts Payable	\$52.90
09/26/2019	20856	Safelite Fulfillment, Inc	Accounts Payable	\$224.93
09/26/2019	20857	Scarce, Tara	Accounts Payable	\$110.20
09/26/2019	20858	School Specialty, Inc	Accounts Payable	\$13,658.97
09/26/2019	20859	Services Unlimited Heating &	Accounts Payable	\$18.75
09/26/2019	20860	Summit Truck Group	Accounts Payable	\$301.80
09/26/2019	20861	SWPLUS	Accounts Payable	\$445.70
09/26/2019	20862	Thyssenkrupp Elevator Corp	Accounts Payable	\$611.43
09/26/2019	20863	Truck Center Companies	Accounts Payable	\$185.44
09/26/2019	20864	Underground Vaults & Storage	Accounts Payable	\$130.00
09/26/2019	20865	US Foods	Accounts Payable	\$1,165.00
09/30/2019	EFT	Blue Cross Blue Shield Of Ks	Accounts Payable	\$4,795.34
09/30/2019	EFT	CenturyLink	Accounts Payable	\$1,630.43
09/30/2019	EFT	Cintas Corp #451	Accounts Payable	\$51.90
09/30/2019	EFT	MFA Oil - Diesel Delivery	Accounts Payable	\$135.66
09/30/2019	EFT	Visa	Accounts Payable	\$21,300.73
09/30/2019	EFT	Blue Cross Blue Shield Of Ks	Payroll Liability	\$54,387.31
10/01/2019	EFT	Vision Direct	Payroll Liability	\$764.80
10/02/2019	EFT	KS Employment Security Fund	Payroll Liability	\$946.01
10/09/2019	EFT	Waste Management	Accounts Payable	\$486.80
10/09/2019	20866	Adams 66 Service	Accounts Payable	\$813.46

10/09/2019	20867	Adams Lumber Co., Inc	Accounts Payable	\$3,354.80
10/09/2019	20868	All Pro Cleaning	Accounts Payable	\$800.00
10/09/2019	20869	Alta Vista (City of)	Accounts Payable	\$251.72
10/09/2019	20870	BD4 Distributing, Inc	Accounts Payable	\$189.00
10/09/2019	20871	Caliber Lawn Care LLC	Accounts Payable	\$400.00
10/09/2019	20872	CenterPoint Energy Services Retail, LLC	Accounts Payable	\$1,077.04
10/09/2019	20873	Century/United Companies, Inc	Accounts Payable	\$101.92
10/09/2019	20874	Complete Works LLC	Accounts Payable	\$685.05
10/09/2019	20875	Council Grove (City of)	Accounts Payable	\$1,787.90
10/09/2019	20876	Council Grove High School	Accounts Payable	\$783.00
10/09/2019	20877	Dollar General Corp	Accounts Payable	\$6.55
10/09/2019	20878	Ehrlich, Bunny D	Accounts Payable	\$97.12
10/09/2019	20879	Evco Wholesale Food Corp.	Accounts Payable	\$5,350.56
10/09/2019	20880	F&A Food Sales, Inc	Accounts Payable	\$48,188.21
10/09/2019	20881	Gant, Kenton D	Accounts Payable	\$225.40
10/09/2019	20882	Hiland Dairy Company	Accounts Payable	\$5,079.01
10/09/2019	20883	Hobart Service	Accounts Payable	\$653.77
10/09/2019	20884	John Deere Financial	Accounts Payable	\$48.95
10/09/2019	20885	Kansas Drug Testing, Inc	Accounts Payable	\$99.00
10/09/2019	20886	Kansas Office State Fire Marshal	Accounts Payable	\$180.00
10/09/2019	20887	KASB	Accounts Payable	\$481.70
10/09/2019	20888	Kenworth	Accounts Payable	\$134.72
10/09/2019	20889	Lexinet	Accounts Payable	\$175.96
10/09/2019	20890	Manhattan Virtual Academy: MVA	Accounts Payable	\$1,750.00
10/09/2019	20891	Matheson Tri-Gas, Inc	Accounts Payable	\$503.85
10/09/2019	20892	National Screening Bureau - NATSB	Accounts Payable	\$158.20
10/09/2019	20894	North Central Air Inc	Accounts Payable	\$1,485.00
10/09/2019	20895	Parts Place (The)	Accounts Payable	\$389.10
10/09/2019	20896	Pepsi Bottling Group	Accounts Payable	\$1,105.04
10/09/2019	20897	Plank Road Publishing	Accounts Payable	\$132.45
10/09/2019	20898	Quill Corp.	Accounts Payable	\$17.42
10/09/2019	20899	Rays Apple Market	Accounts Payable	\$1,584.92
10/09/2019	20900	Richardson, Sharon K	Accounts Payable	\$63.07
10/09/2019	20901	Riddell	Accounts Payable	\$309.91
10/09/2019	20902	Safelite Fulfillment, Inc	Accounts Payable	\$99.97
10/09/2019	20903	SHI International Corp	Accounts Payable	\$58.71
10/09/2019	20904	Southeast KS Education Service Center	Accounts Payable	\$2,825.00
10/09/2019	20905	Staples	Accounts Payable	\$69.90
10/09/2019	20906	Studies Weekly, Inc.	Accounts Payable	\$357.75
10/09/2019	20907	Summit Truck Group	Accounts Payable	\$403.56
10/09/2019	20908	Superior Systems LLC	Accounts Payable	\$383.00
10/09/2019	20909	Timer Guys	Accounts Payable	\$1,470.80
10/09/2019	20910	Tri-County Telephone Assn, Inc	Accounts Payable	\$891.85
10/09/2019	20911	Twin Lakes Tees	Accounts Payable	\$4,007.00

10/09/2019	20915	Tyner Insurance Group	Accounts Payable	\$23,671.00
10/09/2019	20916	Williams Janitorial Supply	Accounts Payable	\$5,044.43
10/09/2019	20917	US Foods	Accounts Payable	\$1,165.00
10/09/2019	20918	Asset Genie, Inc	Accounts Payable	\$931.60
10/09/2019	20919	Council Grove High School	Accounts Payable	\$16.00
10/09/2019	20920	Flint Hills Music	Accounts Payable	\$2,724.92
10/09/2019	20921	Follett Library Resources	Accounts Payable	\$1,583.59
10/09/2019	20922	Navrat's, Inc	Accounts Payable	\$28,827.58
10/09/2019	20923	SHI International Corp	Accounts Payable	\$1,424.58
10/10/2019	20924	Bob's Service Center	Accounts Payable	\$12,750.00
10/10/2019	20925	Parts Place (The)	Accounts Payable	\$21.99
<b>Sub Total</b>				<b>\$879,165.10</b>

USD417 Donations

Giving Party	Amount	Date Deposited	Benefactor
Orthopaedic and Sports Medicine Center	\$1,000.00	9/5/2019	CGJSHS - Athletic Trainer
Community Thrift Store	\$200.00	NA	CGES ASP - Ray's Apple Market Gift Card

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## 19-20 Supplemental Contract

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Birzer, Bonnie <bbirzer@cgrove417.org>

Thu, Sep 26, 2019 at 12:12 PM

To: "Johnson, Bryce" <bjohnson@cgrove417.org>, "Doornbos, Jay" <jdoornbos@cgrove417.org>

Bryce and Jay,

I just wanted to let you know, I will not be coaching track this year. Thank you for the opportunity, but it will not fit into my schedule. I will be back to subbing regularly after October 14th.

Thank You,  
Bonnie Birzer  
[Quoted text hidden]

## **V. Standards for Athletic Awards and Presentations**

Each sport has a minimum standard for awarding a letter. That lettering requirement should be written down and communicated to parents in their preseason meeting. When an athlete receives their first athletic letter, they will be given a chenille letter. For all letters received thereafter only a service bar will be issued.

Season record sheets are to be turned into the athletic director two weeks following the conclusion of the season. The coach will issue letter certificates.

**Coaches are to adhere to lettering standards.** Special considerations such as managers, 4-year senior participants, and injured athletes should be submitted to the athletic director for review. Any athlete who quits, resigns or is dismissed from a team before the season has ended, forfeits all rights to earn a letter in that sport, **and forfeits any right to be nominated for post-season honors.**

## **VI. Post Season Celebrations**

Post-season celebrations are at the head coaches' discretion; they are to celebrate the team's achievement. ~~Post-season celebrations are for individual teams and not to combine high school and middle school teams.~~

## **VII. Practices**

**Practices are to meet the following guidelines:**

- Coaches should have a written practice plan for each practice conducted.
- Each practice plan should have water breaks written into the schedule.
- All elements of practice are to be monitored by a staff member. Senior/captains do not have the authority to begin any phase of practice in the coaches' absence. This includes warm-up/stretching and cool-down sessions.
- Coaches should be the first to arrive and last to leave the practice facility. Practice facilities are not to be unmonitored. At least one coach should be present at the site until all athletes have gone.
- Practices should be limited to 2.5 hours in length.
- Practices are NOT to be conducted on Saturday or Sunday (including "optional practices"). Were there a rare occasion where during a weekend seeding meeting that a postseason game is assigned to a Monday, an exception may be granted by the district athletic department. The district athletic department must approve any exceptionality for a practice on the weekend.
- Inclement weather warnings are issued by the athletic director or building administration. These warnings are initially issued by text message. Inclement weather warnings are non-negotiable and are to be acted upon immediately. Emergency action plans should include procedures for dealing with weather issues.
- In the advent of potential weather issues including thunderstorms or excessive heat cautions will be sent by 2:30 PM by way of email and text message.
- In the event of school being cancelled, all practices, games, and activities will be cancelled as well. **\*Exceptions are possible if there were to be a KSHSAA**

## USD 417 Morris County LONG-RANGE PLAN

Summer 2015: None – buildings move  
 Summer 2016: Science SAC  
 Summer 2017: Science SAC; HS Math during 17-18  
 Summer 2018: SEL SAC, Health during 18-19  
 Summer 2019: ELA SAC  
 Summer 2020: ELA SAC, Comp. Science during 20-21  
 Summer 2021: Math SAC

### Abbreviations:

**C** Create and implement new curriculum

**VC** Validate the new curriculum

**R** Major Resource selection

**r** Minor Resource selection

**A** Develop common local assessments

**VA** Validate the new local assessments

SUBJECTS	16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24	24-25
<b>English Language Arts</b>	<b>A</b> (6-12)			<b>C</b>	<b>VC, R</b> (R: K-5)	<b>VC, R</b> (R: 6-12)			
<b>Math</b>	<b>A</b> (K-6)	<b>C</b> (7-12)	<b>VC</b> (7-12)			<b>C</b> (K-12)	<b>VC, R</b> 6-12	<b>VC, R</b> K-5	
<b>Social Studies</b>	<b>VC</b>		<b>R</b> (R:5-12)	<b>C, VC</b>				<b>C</b>	<b>R</b>
<b>Science</b>	<b>C, R</b> (R:6-12)	<b>VC, R</b> (R:K-5)	<b>A</b>				<b>C</b>	<b>R</b>	
<b>Individual Plan of Study and Social Emotional Learning</b>	<b>C, R</b> IPS	<b>VC</b> IPS <b>R</b> SEL	<b>C, VC</b> SEL					<b>C, R</b> IPS	<b>C, R</b> SEL
<b>Health-PE</b>			<b>C, R</b>	<b>VC</b>					
<b>Fine Arts</b> Vocal K-12, Band 5-12, Art K-12, Drama 9-12						<b>C</b>	<b>R</b>		
<b>Foreign Language</b>				<b>C, R</b>	<b>VC</b>				
<b>Computer Science</b>					<b>C</b> K-8	<b>VC</b> K-8			
<b>Career-Technical Ed. (CTE)*</b>	<b>R</b> Bus – Agri – FACS –	<b>R</b> Bus – Agri – <b>FACS – yes</b>	<b>R</b> Bus – Agri – FACS –	<b>R</b> Bus – Agri – FACS –	<b>R</b> Bus – Agri – FACS –				

\*CTE includes K-6 Keyboarding/Computer Applications, 7-8 Business Essentials, and 9-12 Pathways for "Business Entrepreneurship & Management," "Business Finance," "Agriculture Science," "Power, Structural, & Technical Systems," "Family & Community Services," and "Restaurant & Event Management."

Reviewed by DSC: September, 2019; Reviewed by BOE: October, 2019



October 14<sup>th</sup>, 2019

## Information Item: KESA Year 4 Accreditation

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Kelly Gentry will be present to answer any questions Board members may have about the KESA Year 4 information included in the packet.

#### BOE information on repeating KESA Year 4:

This school year we have started several new initiatives. Each initiative goes with our current KESA goals...but we need some time to see what effect the initiatives have on our data. Many of these may be a repeat of information but here are some examples:

Under our Relevance "Individual Plans of Study" item, we have started a new structure for HS seminar. Five teachers were pulled out of seminar duties and are now Seminar Facilitators. All the students were re-distributed under the remaining teachers. The Facilitators are working on numerous things to help the seminar teachers do a better job with the IPS process as well as in the use of our SEL curriculum. This has been a major change at the HS - along with seven new teachers in the CGJHSH building!

Also under Relevance, this summer a K-12 group of ELA teachers studied the 2017 ELA Standards and wrote a new ELA scope & sequence and new ELA Units for our district. We are encouraging teachers to not be tied to the textbook. We have also started using new MTSS Implementation rules and AIMSwebPlus for our screening and progress monitoring of both reading and math. This has been a time-consuming and difficult project for all of us. We anticipate better data for intervention groups and especially for core instruction and we need time to work this.

Under Relationships, we have started a project with Rebecca Lewis-Pankratz from ESSDACK over Trauma-Informed Schools. We had a session with her in August and then will have two more this school year (November and January) with additional follow-up. Our Communities That Care data came back with no improvement, in fact, with some disturbing results concerning Suicide Ideation. We need time to learn and then put the Trauma-Informed practices into place.

Another important project is the administrative team beginning the eWalkthrough process. This will allow the principals to be in classrooms more often and to gather snapshot data on what they see in a 3-5 min. walkthrough. We have built our eWalkthrough tool and believe it matches our KESA goals and data.



October 14<sup>th</sup>, 2019

## Information Item: USD 417 eWalkthrough Tool

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Superintendent Dody will answer any questions Board members may have about the eWalkthrough tool that he and the administrators created. eWalkthrough is a process for instructional leaders to provide feedback for self-reflection, conversation, and to provide data for designing professional learning. Further details can be found in the packet.

## Morris County - Evaluation vs. WalkThrough

1. Separate processes.
2. Naturally, some alignment of expectations in the 2 processes.
3. eWalkThrough data MAY BE utilized by the teacher as evidence during evaluation BUT the evaluator WILL NOT utilize nor initiate use of the eWalkThrough data.
4. Bottomline, eWalkThrough is a process for instructional leaders to provide feedback for a) self-reflection, b) conversation AND c) to provide data for designing professional learning. [NOTE: this should naturally support a more positive evaluation but does not directly inform that evaluation.]

Attempt to identify our priorities

Snapshots that collectively form a panoramic picture of the classrooms in USD 417.

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### Steps for E-WalkThrough Roll out

- Ensure functionality of Observer technology (Jay to Megan Elsey: [megan.elsey@swplains.org](mailto:megan.elsey@swplains.org)) - by mid-October
- Informative agenda item to BOE (Aron) - October 14
- Informative item w/ DLT and DSC (Kelly G) - October 16 and Nov 20
- ADD ewT tool tool design, observer calibration, teacher pd, and pilot data collection to KESA Action Plans (Building Admin) - by November
- Tool face from Southwest Plains to Aron and Kelly G. (Sue) - ASAP
- Tool Face shared w/ ALL TEACHERS for initial calibration, as well as WHAT and WHY of eWT (Building agendas - JSHS/October 11; PHES/October 16; CGES/October 23)
  - Share eWT WHAT and WHY
  - Share relationship between eval & eWT
  - Share look-fors (handout - Valerie) - October 11

- November 25 - eWT Tool rolled out to Admin Observer Team - focus is FUNCTIONALITY & baseline calibration
- Admin Observer Team conduct pilot eWTs beginning November 25 - (in pairs when possible) to collect initial data (Day 4 is January 16)

NOTE: Kelly G, Aron, and Angela - schedule for partner walkthroughs

NOTE: November 25 to January 15 = 20ish instructional days

GOAL: 2 observation per teacher MINIMUM

- PH Elementary - 11
  - CG Elementary -  $27/2 = 13$  and 14
  - JSHS -  $30/2 = 15$  each
- January 2 - All District Look-For Calibration
- Day 4 January 16 - continue in-depth calibration of Admin Observer Team
- Day 5 - data analysis and final customization - June 8

DRAFT

eWalkThrough Morris County

September 2019

☐ = click all that apply

• = click one

## **STUDENT ENGAGEMENT**

Students Actively Engaged

- All
- Most
- Few
- None

☐ Behavior Specific Praise ([Hyperlink→ Praise behavior/effort NOT ability](#))

☐ Opportunities to Respond (if clicked, drop down below)

- Choral/Unison
- Written
- Partner Talk
- Signal Response
- Tech Based
- Individual Response

☐ Support Staff Present (if clicked, drop down below) ([Hyperlink →](#)

[Effective:](#)

[Leading small group instruction designed by the teacher](#)

[Facilitating interactions and social relationships among students](#)

[Implementing accommodations and modifications](#)

[Collecting observational data](#)

[Ineffective:](#)

[Lacking effective proximity to target students](#)

[Performing clerical tasks](#)

[Not engaging in the lesson or with students as appropriate](#)

[Failing to provide appropriate accommodations/modifications](#)

- Effectively Supporting Students
- NOT Effectively Supporting Students

☐ Students Empowered to Own Their Learning

[\(Hyperlink- Ex. Students have voice \(pace, place, assessment\), and take responsibility for own learning.\)](#)

## **INSTRUCTIONAL PRACTICES**

### Method of Delivering Instruction

- Whole Group
  - Small Group (Guided Practice)
  - Independent Practice
- ☐ Learning Objectives Evident ([Hyperlink→ Identifies/Communicates Learning Objectives, Connects Objectives to Past, Present, and Future Learning, References Learning Objective Throughout Activity](#))
- ☐ Feedback Provided Based on Learning Objectives ([Hyperlink- Focused on learning, NOT behavior](#))
- ☐ Check for Understanding (if clicked, drop down below)
  - ☐ Adjust Instruction in Real Time as needed
- ☐ Rigorous Questioning and Student Conversations ([Hyperlink - Higher level interactions: Analyze, Create, Evaluate](#))
- ☐ Effective Use of Proximity

## **RELATIONSHIPS**

- ☐ Positive Learning Environment Evident  
([Hyperlink- Ex- supportive gestures, encouraging words, atmosphere](#))
- ☐ Behavior Expectations Visible/Audible
- ☐ Trauma Informed Language Utilized  
([Hyperlink - Use Power With instead of Power Over Language](#))
- ☐ SEL (Second Step or Kansas Can) Content Reviewed or Referenced

## **RELEVANCE**

- ☐ Adapts Teaching to Meet the Needs of All Students.([Hyperlink -- Offers information in more than one format, gives students more than one way to show what they have learned, lets students make choices and gives assignments that feel relevant to their lives](#))

- ❑ Post Secondary Success Addressed ([Hyperlink → References lessons in PreK-12 to real world experiences and/or applications. Content relates to life outside of school. Links current content/lesson to future learning, future employment opportunities, future life goals.](#))
- ❑ Teacher is Using Technology to Enhance Instruction ([Hyperlink → Engages students in using technology to learn content, use information, communicate, and collaborate. Provides opportunities for students to use technology to think critically, solve problems, discern reliability, and innovate.](#))

### **Pre-populated Stems -**

- Have you ever thought about...
- What do you think would happen if...
- What caused you to decide to...
- Tell me more about...
- If you could change one thing about this lesson, what would it be...
- What is the most important thing about this lesson...
- What is another way you could...
- How do you know...
- What did I miss before I walked in to observe this lesson...
- Have you considered using...
- Would you be interested in observing another teacher in the area of...
- Would you be willing to be observed in the area of...

### **Probing Questions-**

#### **Student Engagement Q's**

What are some specific behaviors that you can focus on to increase *Behavior Specific Praise*?  
 How could you be sure you are identifying students who are not actively participating?  
 How could you have provided more opportunities for student choice in today's lesson?  
 What practices do you feel increase student engagement in your classroom and do you have the resources/supports you need?

#### **Instructional Practices Q'S**

Do your students understand WHAT they should be learning during this lesson and WHY?  
 How are you giving students feedback about their learning progress?  
 How do you know your students are learning the content/skill you taught?  
 How do you know you are using questioning beyond simple knowledge recall?

How does your proximity affect student learning?

### **Relevance Q's**

What are some other ways you could have made today's lesson relevant to your students' lives?

What is another way you could have enhanced today's lesson with technology?

How could you have modified this lesson to provide greater reflection on your students' futures?

How did you adapt this lesson to meet the individual needs of ALL learners?

### **Relationships Q's**

How can you incorporate academic content and SEL instruction?

How does your classroom culture support student learning?

How did trauma informed language enhance your lesson today?

How has the emphasis on SEL instruction changed your classroom?



October 14<sup>th</sup>, 2019

## Information Item: USD 417 District Goals

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Superintendent Dody will review results from the goal setting session that Board members and administrators attended last month.



October 14<sup>th</sup>, 2019

## FFA Trip Request – National Convention

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Taylor Green will request approval of an FFA trip to Indianapolis for the National FFA Convention & Expo from October 30<sup>th</sup> through November 2<sup>nd</sup>.

Motion\_\_\_\_\_ Second\_\_\_\_\_ Action\_\_\_\_\_



October 14<sup>th</sup>, 2019

**Secure Entry Contract**

Requesting approval of a contract with Ben Moore Studio, LLC for architectural services for a project which includes new secure entries at Council Grove Elementary School and Prairie Heights Elementary School.

Motion\_\_\_\_\_ Second\_\_\_\_\_ Action\_\_\_\_\_

# **AIA® Document B105™ – 2017**

## **Standard Short Form of Agreement Between Owner and Architect**

**AGREEMENT** made as of the Seventh day of October in the year Two Thousand Nineteen  
(In words, indicate day, month and year.)

**BETWEEN** the Owner:  
(Name, legal status, address and other information)

USD 417 Morris County Schools, Other  
17 South Wood Street  
Council Grove, KS 66846

and the Architect:  
(Name, legal status, address and other information)

Ben Moore Studio, LLC, Limited Liability Company  
1501 H Ave  
Council Grove, KS 66846

for the following Project:  
(Name, location and detailed description)

USD 417 – Secure Entry Projects  
  
Council Grove Elementary School  
706 East Main  
Council Grove, KS 66846

Prairie Heights Elementary  
801 Center Street  
Alta Vista, KS 66834

New Secure Entry at Elementary Schools.  
Office Remodel at Council Grove Elementary

The Owner and Architect agree as follows.

### **ADDITIONS AND DELETIONS:**

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Int.

#### **ARTICLE 1 ARCHITECT'S RESPONSIBILITIES**

The Architect shall provide architectural services for the Project as described in this Agreement. The Architect shall perform its services consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances. The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project. The Architect shall assist the Owner in determining consulting services required for the Project. The Architect's services include the following consulting services, if any:

During the Design Phase, the Architect shall review the Owner's scope of work, budget and schedule and reach an understanding with the Owner of the Project requirements. Based on the approved Project requirements, the Architect shall develop a design, which shall be set forth in drawings and other documents appropriate for the Project. Upon the Owner's approval of the design, the Architect shall prepare Construction Documents indicating requirements for construction of the Project and shall coordinate its services with any consulting services the Owner provides. The Architect shall assist the Owner in filing documents required for the approval of governmental authorities, in obtaining bids or proposals, and in awarding contracts for construction.

During the Construction Phase, the Architect shall act as the Owner's representative and provide administration of the Contract between the Owner and Contractor. The extent of the Architect's authority and responsibility during construction is described in AIA Document A105™-2017, Standard Short Form of Agreement Between Owner and Contractor. If the Owner and Contractor modify AIA Document A105-2017, those modifications shall not affect the Architect's services under this Agreement, unless the Owner and Architect amend this Agreement.

#### **ARTICLE 2 OWNER'S RESPONSIBILITIES**

The Owner shall provide full information about the objectives, schedule, constraints and existing conditions of the Project, and shall establish a budget that includes reasonable contingencies and meets the Project requirements. The Owner shall provide decisions and furnish required information as expeditiously as necessary for the orderly progress of the Project. The Architect shall be entitled to rely on the accuracy and completeness of the Owner's information. The Owner shall furnish consulting services not provided by the Architect, but required for the Project, such as surveying, which shall include property boundaries, topography, utilities, and wetlands information; geotechnical engineering; and environmental testing services. The Owner shall employ a Contractor, experienced in the type of Project to be constructed, to perform the construction Work and to provide price information.

#### **ARTICLE 3 USE OF DOCUMENTS**

Drawings, specifications and other documents prepared by the Architect are the Architect's Instruments of Service, and are for the Owner's use solely with respect to constructing the Project. The Architect shall retain all common law, statutory and other reserved rights, including the copyright. Upon completion of the construction of the Project, provided that the Owner substantially performs its obligations under this Agreement, the Architect grants to the Owner a license to use the Architect's Instruments of Service as a reference for maintaining, altering and adding to the Project. The Owner agrees to indemnify the Architect from all costs and expenses related to claims arising from the Owner's use of the Instruments of Service without retaining the Architect. When transmitting copyright-protected information for use on the Project, the transmitting party represents that it is either the copyright owner of the information, or has permission from the copyright owner to transmit the information for its use on the Project.

#### **ARTICLE 4 TERMINATION, SUSPENSION OR ABANDONMENT**

In the event of termination, suspension or abandonment of the Project by the Owner, the Architect shall be compensated for services performed. The Owner's failure to make payments in accordance with this Agreement shall be considered substantial nonperformance and sufficient cause for the Architect to suspend or terminate services. Either the Architect or the Owner may terminate this Agreement after giving no less than seven days' written notice if the Project is suspended for more than 90 days, or if the other party substantially fails to perform in accordance with the terms of this Agreement. Except as otherwise expressly provided herein, this Agreement shall terminate one year from the date of Substantial Completion.

Init.

#### ARTICLE 5 MISCELLANEOUS PROVISIONS

This Agreement shall be governed by the law of the place where the Project is located. Terms in this Agreement shall have the same meaning as those in AIA Document A105-2017, Standard Short Form of Agreement Between Owner and Contractor. Neither party to this Agreement shall assign the contract as a whole without written consent of the other.

Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either the Owner or the Architect.

The Architect shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.

#### ARTICLE 6 PAYMENTS AND COMPENSATION TO THE ARCHITECT

The Architect's Compensation shall be:

\$10,800

See attached proposal break down

Reimbursable Schedule:

- Black & White 24x36 - \$1.50
- Color 24x36 - \$10.00
- Black & White 8.5x11 .15¢
- Color 8.5x11 - \$1.00

Hourly Rate Schedule for additional services:

- Principle Architect - \$125 per hour
- Project Architect - \$100 per hour
- Project Manager - \$85 per hour
- Drafter - \$50 per hour
- Structural Engineer - \$100 per hour
- Mechanical Engineer - \$100 per hour
- Plumbing Engineer - \$100 per hour
- Electrical Engineer - \$100 per hour
- Civil Engineer - \$100 per hour
- Surveyor - \$90 per hour

The Owner shall pay the Architect an initial payment of 0 (\$ zero) as a minimum payment under this Agreement. The initial payment shall be credited to the final invoice.

The Owner shall reimburse the Architect for expenses incurred in the interest of the Project, plus 10 percent ( ten %).

Init.

Payments are due and payable upon receipt of the Architect's monthly invoice. Amounts unpaid 30 ( thirty ) days after the invoice date shall bear interest from the date payment is due at the rate of 6 percent ( six % ) , or in the absence thereof, at the legal rate prevailing at the principal place of business of the Architect.

At the request of the Owner, the Architect shall provide additional services not included in Article 1 for additional compensation. Such additional services may include, but not be limited to, providing or coordinating services of consultants not identified in Article 1; revisions due to changes in the Project scope, quality or budget, or due to Owner-requested changes in the approved design; evaluating changes in the Work and Contractors' requests for substitutions of materials or systems; providing services necessitated by the Contractor's failure to perform; and the extension of the Architect's Article 1 services beyond 12 ( twelve ) months of the date of this Agreement through no fault of the Architect.

#### ARTICLE 7 OTHER PROVISIONS

*(Insert descriptions of other services and modifications to the terms of this Agreement.)*

1. **Betterment.** *If, due to the Architect's negligence, a required item or component of the Project is omitted from the construction documents, the Architect shall not be responsible for paying the cost required to add such item or component to the extent that such item or component would have been required and included in the original construction documents. In no event will the Architect be responsible for any cost or expenses that provides betterment or upgrades or enhances the value of the Project.*
2. **Limitation of Liability.** *To the maximum extent permitted by the law, the client agrees to limit the Architect's liability for the Client's Damages to the sum of \$100,000.00 or the Architects fees, whichever is greater. This limitation shall apply regardless of the cause of action or legal theory pled or asserted.*

This Agreement entered into as of the day and year first written above.

\_\_\_\_\_  
**OWNER (Signature)**

Aron Dody, Superintendent  
*(Printed name and title)*

  
\_\_\_\_\_  
**ARCHITECT (Signature)**

Ben Moore, Managing Member  
*(Printed name, title, and license number, if required)*

Init.



October 14<sup>th</sup>, 2019

Discussion Item: COPS Grant

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The district was recently notified that it will be receiving a significant amount of funding for school safety and security measures through a grant administered by the DOJ's Office of Community Oriented Policing Services (COPS). Superintendent Dody will discuss the district's plans for the use of those funds.



October 14<sup>th</sup>, 2019

## Discussion Item: Possible New Pathways at CGHS

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Kelly Gentry, administrators, and Board members will discuss the possible addition of new pathways in Health Science, Biomedical, and Education & Training at CGHS.

**APPROVED  
PATHWAY:**

- Includes minimum of three secondary-level credits.
- Includes a work-based element.
- Consists of a sequence:
  - Introductory-level.
  - Technical-level.
  - Application-level courses.
- Supporting documentation includes Articulation Agreement(s), Certification, Program Improvement Plan and a Program of Study.
- Technical-level and Application-level courses receive .5 state-weighted funding in an approved CTE pathway.



## EDUCATION AND TRAINING CAREER CLUSTER DESIGN

**Teaching/Training Pathway****CIP CODE 13.0101****INTRODUCTORY LEVEL**

Title	Code	Credit
Career and Life Planning	22207	.5 credit
Introduction to Family and Consumer Sciences	45001	1 credit

**TECHNICAL LEVEL**Must choose ONE of the following boxed courses.

Title	Code	Credit
*Teaching as a Career	19151	1 credit
*Human Growth and Development A	45004**	.5 credit
*Human Growth and Development B	45014**	1 credit
Teaching Observation	42251	.5 credit

Title	Code	Credit
Family Studies	22208**	.5 credit
Educational Leadership and Training A	19154	.5 credit
Education Research and Innovation	19155	.5 credit

**APPLICATION LEVEL**

Title	Code	Credit
Teaching Internship	19152	1 credit
Educational Leadership and Training B	19198	.5 credit

\* Required for pathway approval.

\*\* Alternative course (19051) maybe allowed with prior approval.

**APPROVED  
PATHWAY:**

- Includes minimum of three secondary-level credits.
- Includes a work-based element.
- Consists of a sequence:
  - Introductory-level.
  - Technical-level.
  - Application-level courses.
- Supporting documentation includes Articulation Agreement(s), Certification, Program Improvement Plan and a Program of Study.
- Technical-level and Application-level courses receive .5 state-weighted funding in an approved CTE pathway.



## HEALTH AND BIO SCIENCES CAREER CLUSTER DESIGN

**Health Science Pathway****CIP CODE 51.9999****INTRODUCTORY LEVEL**

Title	Code	Credit
*Intro to Health Care	14000	.5 credit
Biology	03051	1 credit

Title	Code	Credit
Chemistry	03101	1 credit

**TECHNICAL LEVEL**

Title	Code	Credit
Nutrition and Wellness	08057	.5 credit
*Anatomy and Physiology	03053	1 credit
First Aid/CPR/EMR	44050	.5 credit
Medical Terminology	14154	.5 credit
Health Information (HIT)	14157	1 credit
AP Biology	03056	1 credit
Health Care Research and Clinical Skills A	14157	1 credit
Health Care Research and Clinical Skills B	14254	1 credit

**General Health (PA, Med) Strand**

Title	Code	Credit
Fund. of Emergency Services	14055	.5 credit

**APPLICATION LEVEL**

Title	Code	Credit
† Certified Medication Aide	36156	.5 credit
† Certified Nursing Assistant	14997	1 credit
Health care Work Experience	36992	1 credit
Health care Work Experience	36993	2 credit

**General Health (PA, Med) Strand**

Title	Code	Credit
† Phlebotomy Technician	14104	.5 credit

**Sports Med/Rehabilitation (ATC,PT,OT) Strand**

Title	Code	Credit
† Sports Medicine II	14073	1 credit

**General Health (PA, Med) Strand**

Title	Code	Credit
Medical Interventions	14105	1 credit

**Sports Med/Rehabilitation (ATC,PT,OT) Strand**

Title	Code	Credit
† Sports Medicine I	14072	1 credit
† Physical Therapy	14060	1 credit
† Care of Athletes	14062	.5 credit

**Allied Health (Nursing, X-Ray, EMT, Lab Sciences) Strand**

Title	Code	Credit
† Emergency Medical Tech (EMT)	44060	1 credit
† Pharmacology	14253	1 credit
Medical Imaging	14103	.5 credit

**Allied Health (Nursing, X-Ray, EMT, Lab Sciences) Strand**

Title	Code	Credit
† Home Health Aide	36053	.5 credit
† Phlebotomy Technician	14104	.5 credit
† Pharmacy Technician	36157	.5 credit
† Dental Assistant	36054	1 credit
† Emergency Medical Tech II (EMT II)	14104	.5 credit

\* Required for pathway approval.

† Courses may require specialized teacher certification and/or offer professional certification.



October 14<sup>th</sup>, 2019

## Discussion Item: Club and Organizational Trips

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Superintendent Dody, administrators, and Board members will discuss the potential need to better-define the protocol and expectations surrounding club and organizational trips.



October 14<sup>th</sup>, 2019

Discussion Item: KASB Annual Conference

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Superintendent Dody will discuss KASB's Annual Conference in December with the Board.



October 14<sup>th</sup>, 2019

Discussion Item: Football Field & Track Project

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Superintendent Dody and the Board will discuss research plans for the proposed track and football field project at Legion Stadium.

## Sample Motion for Executive Session – October 14<sup>th</sup>, 2019 Regular Meeting

Mr. President, I move we go into a \_\_\_ minute executive session to discuss a student's academic record pursuant to the exception relating to actions adversely or favorably affecting a student under KOMA with \_\_\_\_\_. We will resume the open meeting in the board room at \_\_\_\_\_.